

Countywide Community Revitalization Team

Meeting of October 1, 2001

10:10 a.m. – 11:30 a.m.

PZ&B – 2nd Floor Conference Room

Minutes

Present at the Meeting:

Mark Adler, 9-1-1 Management
Joanna Aiken, Solid Waste Authority
Peter Banting, P.B.C. PREM
Rae Christy, Drowning Prevention
Kim Ciklin, Administrative Assistant to Commissioner Roberts
Bob Dovey, Administrative Assistant to Commissioner Newell
Dan Dumas, San Castle Community Leadership, Inc.
Victor Feltner, Drymension
Tim Granowitz, P.B.C. Parks & Recreation
Joyce Harrell, Secretary, P.B.C. Planning Division
Kath King, Lake Worth West Resident Planning Group
Tom LeFevre, P.B.C. Health Department
Ron Mattino, P.B.C. Sheriff's Office
John McBride, Solid Waste Authority
Beth McCall, P.B.C. Zoning Division
Stephen McGrew, P.B.C. Water Utilities
Jo Miller, P.B.C. Housing & Community Development
Ruth Moguillansky, P.B.C. Planning Division
Pam Nolan, P.B.C. Economic Development Office
Kathleen Owens, P. B.C. Fire Rescue
Amy Petrick, Assistant County Attorney
Richard Routhier, Drymension
Larry Sehres, Drymension
Vernie (Buffy) Sullivan, Secretary (Assisting) P.B.C. Planning Division
Rachel Waterman, P.B.C. Planning Division
Allen Webb, P.B.C. Engineering
Gladys Whigham, Administrative Assistant to Commissioner Greene
Donna Ackerman-White, Lake Worth Drainage District

Absent:

Penny Anderson, Countywide GIS
Elena Escovar, P.B.C. Housing and Community Development (sent representative)
Michael Gauger, P.B.C. Sheriffs Office
David Rafaidus, P.B.C. Community Services
Gail Vorpapel, P.B.C. Code Enforcement
Michael Whitten, P.B.C. Building Division

- I. **WELCOME AND INTRODUCTION:** Rachel Waterman called the meeting to order at 10:10 a.m.
- II. **REPORTS:** Ms. Waterman informed that Ruth Moguillansky was unable to attend due to a schedule conflict. Ms. Waterman also mentioned her promotion to Senior Planner; and that presently Planning has three (3) vacant positions: one (1) Senior Planner and two (2) Planners.

- A. **Zoning Report:** Beth McCall presented a site plan in reference to the Lake Worth Corridor. Discussion ensued on the Lake Worth Corridor Plan. Ms. McCall stated that Matt's Auto was approved. Ms. McCall also stated that Laundry Time will be presented to the Development Review Committee.

Necessary Action: None

- B. **Park Improvements:** Tim Granowitz stated that he met with residents in Lakewood to discuss the park site design. Mr. Granowitz will be bringing a conceptual plan to the next Lakewood Meeting on Thursday, October 18, 2001.

Mr. Granowitz reported that the Head Start Site design in San Castle is ready and awaiting acquisition of the site. Mr. Granowitz referred the discussion to Peter Banting to report the status of the property acquisition. Peter Banting reported that Mr. Larry Helmlich has the information regarding the Head Start/Park site. Mr. Banting also reported that the Gonzalez site in Kenwood Estates will close in October. Mr. Banting stated that the homeowners of the Peak Highview site are willing sellers and that appraisals need to be conducted. Tim Granowitz asked if the appraisals process could be bypassed due to the value of the properties involved.

Ms. Waterman asked Mr. Banting for an explanation regarding the issues with the North Browning Drive site. Mr. Banting explained that the lots are separated by a small, privately owned, strip of easement, that prohibits the buildability of either lot.

Necessary Action: Tim Granowitz will present conceptual plan to Lakewood residents. Peter Banting will pursue appraisals of Peak/Highview sites or obtain permission to proceed without appraisals. Mr. Banting will also follow-up with Ross Herring for direction regarding North Browning Drive property. Brian Kluttz will coordinate with Lt. Mattino to go on tour of Schall Circle and meet with residents.

C. INFRASTRUCTURE IMPROVEMENTS: Stephen McGrew reported that there is not a date for the Lake Worth Road Sewer Project. Mr. McGrew stated that the Royal Palm Estates Project is waiting on a corrected design. Mr. McGrew also reported that the Schall Circle water main drawings should be completed within sixty (60) days; 90% of the design should be completed by mid-November; and the project must be completed by December 1, 2001. Mr. McGrew mentioned the Groundbreaking Ribbon Cutting Ceremony.

Allen Webb reported that the pre-work for 42nd Drive & S. Coconut Road is scheduled for October 11, 2001. The construction company has 100 days to complete the project.

Ms. Kim Ciklin asked about the status of Schall Circle. Brian Kluttz replied that he would be meeting with Jim Hightower to go out into the community and start outreaching residents to assist in locating a property for a neighborhood park. Lt. Ron Mattino informed Mr. Kluttz that Jimmy Hightower would be out of town, all month, and Lt. Mattino offered to take Mr. Kluttz out into the community.

Allen Webb also stated that in regards to Schall Circle, the bids have been received on the drainage project for Schall Circle. The contract will be awarded on December 18, 2001 and within four to six weeks construction will start.

Ms. Waterman informed Mr. Webb that she had photos of San Castle after last week's rain; which illustrates the area's need for drainage. Allen Webb asked Ms. Waterman to send him copies of the photos.

Necessary Action: Steven McGrew and Allen Webb will provide Rachel Waterman with any specific dates for the Groundbreaking or Ribbon Cutting Ceremonies. Allen Webb will follow up on the drainage project in San Castle and submit schedule for the project to Ruth Mognillansky.

D. Community Policing Status Report: Ron Mattino had nothing to report.

Necessary Action: None

E. Code Enforcement/Solid Waste Authority Status Report: Joanna Aiken reported that October 27, 2001 is Paint Your Heart Out. Ms. Aiken also reported that the Solid Waste Authority is partnering with the Sheriff Department in Limestone Creek and that Jim Hightower is doing a special cleaning. Ms. Aiken also mentioned that Women Build Day is new, and is scheduled for October 13, 2001. Ms. Aiken also stated that the Solid Waste Authority has a large supply of paint available for community projects.

Necessary Action: None

- F. Community Organizing Activities:** Ms. Waterman asked Tom LeFevre if he checked on the buildability of the lot on Urguhart as per her e-mail. Mr. LeFevre replied he did not see the e-mail. Mr. Tom LeFevre reported that if a lot is a lot of record, there is no problem with installing a septic tank; and the distance between septic tanks on adjacent lots was not a consideration.

Necessary Action: Ms. Waterman is to resend Mr. Tom LeFevre the e-mail.

- G. Neighborhood Partnership Grant Program Update:** Brian Kluttz reported that the CCRT recommendations on the Neighborhood Grants will be submitted to the Board of County Commissioners for final approval on Tuesday, October 2, 2001.

Necessary Action: SRC members were asked to arrange their schedules accordingly to attend the Board of County Commissioners hearing on October 2, 2001 at 2:30 p.m.

- H. CCRT Resident Representatives' Comments:** Kathy King reported that the bench for Ron Ross will be dedicated at the October 27, 2001 Model Block Project Kickoff. Ms. King mentioned that they will be working on repairing the shed. Ms. King asked what supplies from the County are available. Tim Granowitz replied that they needed to make a list of all materials needed. Mr. Granowitz also stated that Ms. King is to contact him and he will advise her of what materials were available.

Kathy King invited everybody to attend the Lake Worth West Model Block Project Kick-Off event.

Necessary Action: None

- I. Other Items:** Tim Granowitz told Ruth Moguillansky the dimensions for the plaque to donate the bench to Ron Ross in Lake Worth West. Discussion
J. ensued about what should be inscribed on the plaque.

CCRT members are requested to assist the Solid Waste Authority with the Women Build Day to help Habitat for Humanity. Rachel Waterman will send an e-mail to all PZ&B and CCRT members with specific details of the event to solicit more volunteers.

Kathy Owens mentioned that on November 3, 2001, will be a Car Seat Inspection event in Royal Palm Beach. For additional information, staff can contact (561) 616-7033.

Necessary Action: Ruth Moguillansky will purchase plaque. Rachel Waterman asked all members to bring five (5) business cards with them to the next meeting so the new Planning staff can have a starting rolodex.

III. NEW BUSINESS: None

IV. QUESTIONS/COMMENTS:

- Rachel Waterman will bring refreshments.
- The next CCRT meeting will be held on November 5, 2001.

V. ADJOURNMENT: The meeting adjourned at 11:30 a.m.

Minutes prepared by

Joyce Harrell, CCRT Secretary

Ref: T:\Planning\Revitalization\CCRT Meeting\CCRT Minutes 10-1-01.doc